Contents

UNIT 1. **REVIEW OF COMMUNICATION PROCESS** ...Ratna Prakash Introduction **Principles of Communication Etymological Meaning of Communication** Facilitators of Communication **History of Communication Barriers of Communication** Science of Communication Techniques or Art of Communication Communications Therapeutic Communication **Elements of Communication Neurolinguistic Programing** Concepts, Theories and Models of Research on Communication Communication Summary UNIT 2. **INTERPERSONAL RELATIONS** 33-58 ...Alka Kalambi, Mamtaz Begum Introduction Interpersonal behavior Theories of interpersonal relationship Definitions of Interpersonal Relationship Why we form interpersonal relationship? Barriers of interpersonal relationship Characteristics of interpersonal relation Methods of overcoming barriers of interpersonal Purpose of interpersonal relation relationship Types of interpersonal relation: Stages of Johari window model interpersonal relationship development Knapp's Relationship Model Factors essential for building interpersonal Coming together relation Importance of interpersonal relation in nursing Phases of interpersonal relationship How to improve interpersonal relationship at Interpersonal skills workplace **Interpersonal Response Traits** Summary UNIT 3. **HUMAN RELATIONS** ... Nagendra Prakash, Ratna Prakash Introduction Social Attitude, Social Behavior, Motivation **Understanding Self Individual and Groups** Expansion of human relations during life stages Team Work of human growth and development Human relations in context of Nursing Evolution of Inner-self Summary UNIT 4. **GUIDANCE AND COUNSELING** 93-136 ...Mamtaz Begum Introduction Counseling process

Sociometry

Summary

Managing of crisis and referral

Managing disciplinary problems

Issues faced for Counseling in Nursing

Key terms in guidance and counseling

Purpose, scope and need of guidance and

Organization of guidance and counseling services

Concept of guidance and counseling

counseling

UNIT 5. PRINCIPLES OF EDUCATION AND TEACHING LEARNING PROCESS 137–167

...Anil Parashar

- Introduction
- Philosophy of Education
- Schools of education philosophy
- Aims of Education
- Functions of Education
- Principles of education
- Nature and Characteristics of Learning
- Maxims of teaching
- Formulating Objectives
- Lesson Planning

- Lesson Plan format for Teaching
- Classroom Management
- Summary

UNIT 6. METHODS OF TEACHING

168-225

- Introduction
- Definition of Teaching
- Principles of Good Teaching
- Features of Good Teaching
- Lecture Method
- Steps in Lecture Method
- Qualities of A Good Lecture
- Seminars
- Svmposium
- Discussion
- Panel Discussion
- Project Method

- Role Play
- Tutorial Method
- Field Trip
- Programed Instructions
- Assignment Method
- Workshops
- Computer Assisted Learning
- Problem-Based Learning
- Simulation
- Self Instructional Modules
- Exhibition
- Microteaching

...Nancy Fernandes Pereira

- Virtual Learning
- Mastery Learning
- Clinical Teaching Methods
- Nursing Care Plan
- Case Method
- Case Presentation
- Bedside Clinic
- Nursing Care Conference
- Demonstration
- Nursing Rounds
- Process Recording
- Summary

UNIT 7. REVIEW OF EDUCATIONAL MEDIA

226-259

...Piti Koul, Jagadheeswaran Periyasamy

- Introduction Video Conferencing
 - Nonprojected Three Dimensional Visual Aids
 - Research on Audiovisual Aids
 - Summary

UNIT 8. EDUCATIONAL ASSESSMENT

260-303

Introduction

 Key Terms in Educational Assessment

Educational Media Audiovisual Aids

Audio Cassettes

- Purposes of Evaluation
- Scope of evaluation
- Principles of Student Assessment
- Types of Evaluations
- Factors Influencing on Student's Assessment
- Choice of Assessment Method
- Measuring Instrument
- Evaluation Procedure
- Clinical Evaluation

- ...Assuma Beevi TM
- Clinical Evaluation VS Grading
- Clinical Teaching Method
- Attitude Assessment
- Tool used for Observation of Covert Behavior
- Summary

UNIT 9. INFORMATION, EDUCATION AND COMMUNICATION FOR HEALTH (IEC) 304–318

...Gitumoni Kanwar

- Introduction
- Information, Education and Communication
- Health Behavior and Health Education
- Communicating Health Messages

- Communication for Health Care and Nursing Practice
- Summary

Index ------ 319–322